

Info Source

Sources of Federal Government and Employee Information

Sahtu Land Use Planning Board

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Introduction to *Info Source*

TBS has prepared the following text to explain the purpose of the *Info Source* to individuals who might access the institution's chapter without seeing the main Introduction. Institutions must use the text exactly as provided below:

Info Source: Sources of Federal Government and Employee Information provides information about the functions, programs, activities and related information holdings of government institutions subject to the [Access to Information Act](#) and the [Privacy Act](#). It provides individuals and employees of the government (current and former) with relevant information to access personal information about themselves held by government institutions subject to the *Privacy Act* and to exercise their rights under the *Privacy Act*.

The [Introduction](#) and an [index of institutions](#) subject to the *Access to Information Act* and the *Privacy Act* are available centrally.

The *Access to Information Act* and the *Privacy Act* assign overall responsibility to the President of Treasury Board (as the designated Minister) for the government-wide administration of the legislation.

General Information

Background

The Sahtu Land Use Planning Board was created pursuant to the Sahtu Dene and Metis Comprehensive Land Claim Agreement and the *Mackenzie Valley Resource Management Act* which was proclaimed December 22, 1998.

The final Sahtu Land Use Plan was adopted by the Sahtu Land Use Planning Board on April 29, 2013. On May 9, 2013 the plan was submitted for approval to the Sahtu Secretariat Incorporated (SSI), Government of the Northwest Territories (GNWT), and Government of Canada. For the Plan to take effect it must be approved in sequential order first by SSI, next by the GNWT, and finally by the Government of Canada. The Sahtu Land Use Planning Board reports to Parliament through the Minister of Aboriginal Affairs and Northern Development Canada (AANDC).

The Sahtu Land Use Planning Board is a co-management agency that has its origins in the land claim process of the Sahtu Settlement Area in the Northwest Territories. The Sahtu Settlement Area or Sahtu Region as it is commonly referred to, is the area where the benefits and terms of the Sahtu Dene and Metis Comprehensive Land Claim Agreement apply. It covers 280,238 square kilometres including Great Bear Lake. The five communities in the region are Colville Lake, Fort Good Hope, Tulita, Deline and Norman Wells.

Responsibilities

The Mackenzie Valley Resource Management Act empowers the Sahtu Land Use Planning Board to prepare and implement a land use plan for the Sahtu Region. This authority extends to all crown, Sahtu lands and other private lands except lands in the settlement area that comprise a park to which the *Canada National Parks Act* Applies, that have been acquired pursuant to the *Historic Sites and Monuments Act* or that are situated within the boundaries of a local government.

The Sahtu Land Use Planning Board is mandated to develop and implement a land use plan for the Sahtu Settlement Area (SSA). Land use planning involves making decisions about how the land will be used in the future. It takes into account the social/cultural, environmental and economic interests of all interested parties which includes the people of the Sahtu, the GNWT, Government of Canada, industry, and non-governmental organizations (NGOs).

Institutional Functions, Programs and Activities

Land Use Planning Process

Description: Records relating to information about the land use planning process and procedures employed by the Sahtu Land Use Planning Board.

Document Types: need to add specific types of documents here

Record Number: SLUPB LUP 005

Natural Resources Program

Description: Records relating to information collections about the renewable and non-renewable resources of the Sahtu Region.

Document Types: need to add specific types of documents here

Record Number: SLUPB NRP 005

Promotional Materials

Description: Records relating to promotional materials about the Board such as, brochures, pamphlets, etc.

Document Types: need to add specific types of documents here

Record Number: SLUPB PRO 005

Social Sciences Program

Description: Records relating to information about the people and communities of the Sahtu Region such as demographics, socio-economics, and traditional knowledge.

Document Types: need to add specific types of documents here

Record Number: SLUPB SSP 005

INTERNAL SERVICES

Internal Services

Internal services constitute groups of related activities and resources that are administered to support the needs of programs and other corporate obligations of an organization. These groups are management and oversight services, communications services, legal services, human resources management services, financial management services, information management services, information technology services, real property services, materiel services, acquisition services, and travel and other administrative services. Internal services include only those activities and resources that apply across an organization and not to those provided specifically to a program.

Financial Management Services

Financial management services involve activities undertaken to ensure the prudent use of public resources, including planning, budgeting, accounting, reporting, control and oversight, analysis, decision support and advice, and financial systems.

- [Financial Management Class of Record](#)

Human Resources Management Services

Human resources management services involve activities undertaken for determining strategic direction, allocating resources among services and processes, as well as activities relating to analyzing exposure to risk and determining appropriate countermeasures. They ensure that the service operations and programs of the federal government comply with applicable laws, regulations, policies and plans.

- [Training and Development Class of Record](#)

Legal services

Legal services involve activities undertaken to enable government departments and agencies to pursue policy, program and service delivery priorities and objectives within a legally sound framework.

- [Legal Services Class of Record](#)

Management and Oversight Services

Management and oversight services involve activities undertaken for determining strategic direction and allocating resources among services and processes, as well as those activities related to analyzing exposure to risk and determining appropriate countermeasures. They ensure that the service operations and programs of the federal government comply with applicable laws, regulations, policies or plans.

- [Internal Audit and Evaluation Class of Record](#)

Materiel Services

Materiel services involve activities undertaken to ensure that materiel can be managed by departments in a sustainable and financially responsible manner that supports the cost-effective and efficient delivery of government programs.

- [Materiel Management Class of Record](#)

Real Property Services

Real property services involve activities undertaken to ensure that real property is managed in a sustainable and financially responsible manner, throughout its life cycle, to support the cost-effective and efficient delivery of government programs.

- [Real Property Management Class of Record](#)

Travel and Other Administrative Services

Travel and other administrative services include Government of Canada travel services, as well as those other internal services that do not smoothly fit with any of the internal services categories.

- [Administrative Services Class of Record](#)

Legend

- Standard Classes of Records (CoRs)
- Standard Personal Information Banks (PIBs)

Additional Information

The Government of Canada encourages the release of information through requests outside of the ATIP process. You may wish to consult Sahtu Land Use Planning Board's completed Access to Information (ATI) summaries [<http://www.sahtulanduseplan.org/website/web-content/index.html>]. To make an informal request, contact:

Sahtu Land Use Planning Board
Executive Director
P.O. Box 235
Fort Good Hope, Northwest Territories X0E 0H0
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Facsimile: 867-598-2545
E-mail: info@sahtulanduseplan.org
Website: www.sahtulanduseplan.org

Please see the Introduction to this publication for information on formal access procedures under the provisions of the *Access to Information Act* and the *Privacy Act*. The following outlines how to make a formal ATIP request.

Please note: Each request made to Sahtu Land Use Planning Board under the *Access to Information Act* must be accompanied by an application fee of \$5.00, cheque or money order made payable to [name of institution].

Reading Room

In accordance with the *Access to Information Act* and *Privacy Act*, an area on the premises will be made available should the applicant wish to review materials on site. The address is:

K'asho Gotine Fort Good Hope, Northwest Territories