



Notice of Call for Expressions of Interest

Chairperson, Sahtú Land Use Planning Board

The members of the Sahtú Land Use Planning Board (SLUPB) are inviting interested persons to submit their qualifications to be nominated to the Minister of Northern Affairs Canada (NAC) as Chairperson of the SLUPB.

Established in 1998, the SLUPB is an institution of public government established in accordance with the *Sahtu Dene and Metis Comprehensive Land Claim Agreement (SDMCLCA)* and the *Mackenzie Valley Resource Management Act (MVRMA)*.

Since the Sahtú Land Use Plan (Plan) came into effect on August 8, 2013, the SLUPB has an ongoing role to monitor the implementation of the Plan for the Sahtú Settlement Area, make decisions regarding conformity and exceptions to the Plan, consider Plan amendments, and conduct 5-year reviews. The SLUPB office is located in Fort Good Hope, Northwest Territories.

Interested persons are requested to submit a letter of interest and resume by
5:00 PM on Friday, July 28, 2023 to:

Sahtú Land Use Planning Board

Attention: Justin Stoyko, Executive Director

PO Box 235, Fort Good Hope, NT X0E 0H0

Email: exec_director@sahtulanduseplan.org

Fax: 867-598-2545

For more information on the SLUPB and Land Use Planning activities in the Sahtú Settlement Area, visit the SLUPB website at:

www.sahtulanduseplan.org

For more information contact the Executive Director by email or by phone at 867-598-2055 ext. 0. Please note this is only a nomination process. Any individual nominated by the Board will be required to submit a nomination package to the federal Minister that includes a criminal records check and possibly a credit check, as required for all co-management board nominations.



Chairperson Position Description

1 Function

The Sahtú Land Use Planning Board (SLUPB) was established in 1998 as an institution of public government under sub-section 38(1) of the *Mackenzie Valley Resource Management Act (MVRMA)* in fulfillment of Article 25 of the *Sahtu Dene and Metis Comprehensive Land Claim Agreement (SDMCLCA)*. The SLUPB is responsible for preparing, adopting, and monitoring the implementation of a land use plan for the Sahtú Settlement Area (SSA). The Plan provides for the conservation, and development of land, use of waters and other resources.

2 Role and Responsibilities

The Chairperson is the chief executive officer and has the powers and duties described in the SLUPB Consolidated Polices and Bylaws. This includes, but is not limited to:

- representing the SLUPB in formal communication to the territorial and federal governments, Sahtu Secretariat Incorporated, media and other organizations;
- providing oversight to SLUPB members and staff to ensure the mandate of the SLUPB is met and appropriate record keeping and financial management practices are in place;
- calling, agenda setting, and presiding over SLUPB meetings (up to 4 in-person, 8 virtually per year);
- maintain a political acumen that is free of personal bias; and
- participating in external meetings, workshops, consultations, or other events as required to represent and advance the work of the SLUPB.

3 Knowledge, Skills & Qualities

The Chairperson should have the skills to review the following:

- communication skills to lead and represent the SLUPB;
- interpret and understand the *MVRMA*, the *SDMCLCA*, the regulatory environment of the SSA, and of relevant policies including organizational policies;
- the ability to review financial statements and exert high-level accountability;
- working knowledge in the use of a computer (e.g. email and scheduler, videoconferencing, reviewing digital documents, etc.);
- a general understanding of the socio-economic conditions of the SSA.
- the ability to use discretion and discernment in the exercise of independent decision-making powers;
- capacity to review and understand technical information; and
- ability to demonstrate cultural sensitivity and respect for the Sahtú region and its people.



4 Orientation and Training

- Training courses are provided by the NWT Board Forum.
- A Board Member Orientation Guide is provided by the SLUPB.

5 Remuneration and Other Considerations

- Honoraria, currently \$325/day, is fixed by the federal Minister for days served and expenses for travel are provided.
- Six paid preparation days per month to review documents, respond to communications, and be informed on the Board's work.
- Must maintain their own computer and office equipment for reviewing documents and participating in Board meetings. A monthly communications allowance is provided.

6 Nomination and Appointment Process

The appointment of the Chairperson is the decision of the federal Minister. The persons selected by the members of the SLUPB will be contacted to complete a nomination package, which will be sent to the federal Minister of Northern Affairs Canada for consideration. Any candidate nominated must undergo a federal security clearance, including the provision of fingerprints and a credit check.

6.1 Nomination Process (*Decision by the SLUPB members*)

With the current Chairperson's term set to expire on February 24, 2024, the appointed members are issuing an open call for interested persons to submit their qualifications.

Individuals expressing interest in serving must clearly demonstrate their knowledge and experience relevant to the work of the SLUPB. They must be at least 18 years old and citizens of Canada. The current Chair and members are eligible to express their interest in being considered for reappointment or appointment. The Board may give preference to Participants of the *Sahtu Dene and Metis Comprehensive Land Claim Agreement*, who normally reside in the Sahtú Settlement Area and clearly indicate this in their submission.

Interested persons must provide a letter of interest and a resume by **5:00 PM on Friday, July 28, 2023**. Letters and resumes should be delivered to the SLUPB office in-person at the Yamoga Building in Fort Good Hope, by post, email, or fax:

Sahtú Land Use Planning Board

ATTN: Justin Stoyko, Executive Director

PO Box 235

Fort Good Hope, NT X0E 0H0

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All applications received will be reviewed, and the selection will be at the sole discretion of the members of the SLUPB in accordance with Section 12(1) of the *Mackenzie Valley Resource Management Act*. Members may nominate up to two individuals as Chairperson.

6.2 Modifications to Process

At their discretion, the members of the SLUPB may modify or repeat this nomination process. This may occur should they not receive sufficient interest from qualified persons, or if the federal Minister chooses not to accept the SLUPB members' nominee(s).

6.3 Requests for Additional Information:

Any questions regarding this call should be directed to the Justin Stoyko, Executive Director at 867-598-2055 ext. 0, by email at exec_director@sahtulanduseplan.org, and/or in-person at the SLUPB office at the Yamoga Building in Fort Good Hope, NT.